

Help every resident get more out of every day

The Abbeyfield movement is leading the way in housing and care for older people, with more than 8,000 residents nationwide and an unrivalled team of people. You can join them and help us provide support at our supported sheltered house at, **Abbeyfield House, 21 Western Road, Hagley, Stourbridge, West Midlands**, where we have the following vacancies:

HOUSE MANAGER

**£15,000 per annum, 40 hours per week,
6 month contract with a possibility of extension**

Very much our public face you will make certain every resident is comfortable, settled and cared for and will actively encourage independence and involvement in all our activities. At the same time you will oversee management of the house, prepare and serve 2 meals a day whilst dealing with residents' families, GPs and other external agencies. You will have a hands-on approach and a blend of organisational and interpersonal skills. Naturally you will bring a broad experience of working in a similar environment and will have an awareness of Health & Safety.

DOMESTIC

**£6.80 per hour, 5 hours per week,
6 month contract with a possibility of extension**

The principal responsibilities are to ensure that all communal areas of the house are of a high standard of cleanliness. Additional relief work may be required to cover holidays and sickness.

These posts are subject to a Criminal Records Bureau and other third party checks. First Aid and Food Hygiene Certificate would be advantageous.

Please call our recruitment line on 0115 9605173 or email recruitment@abbeyfield.com for an application pack.

Closing date is 27 July 2008.

ABBAYFIELD IS AN EQUAL OPPORTUNITIES EMPLOYER

Charity No: 200719 Company: 4699284

Housing Corporation: H4397

www.abbeyfielduk.com

Abbeyfield

"It is lovely to sit and hear about 'the olden days' and some of their memories are unbelievable."